

# Sustainability Policy Statement

## Our Commitment to Sustainability

Capstan Group Services Ltd is committed to working towards sustainable development within our organisation.

As part of our environmental and sustainability policies and procedures it is our clear intention to manage our environmental impact, prevent pollution and continuously improve our environmental performance.

### Capstan Group Services is committed towards:

- Raising environmental awareness
- Taking full advantage of renewable energy sources and reducing energy requirements
- Reducing waste and increasing the amount of waste recycled or composted
- Reducing travel generated pollution
- Adopting a responsible view of purchasing goods and services
- Capstan Group Services Ltd employ an approved supplier vetting scheme that ensures that all our suppliers adhere to our strict policies and procedures and have similar guidelines in place.

As part of our environmental policies and procedures Capstan Group Services Ltd also ensures that our company and its supply chain procure materials in a way that limits environmental impact by using locally sustainable materials: i.e. materials that can be used without any adverse effect on the environment, and which are produced locally, reducing the need to travel.

As part of our sustainable purchasing policy, Capstan Group Services Ltd continually promote our sustainable procurement policy at every opportunity with our supply chain partners to develop sources of supply, which support a culture of improvement of social and environmental performance.

When purchasing materials we have in place a process that takes into account the social, economic and environmental impact that such purchasing has on the environment as well as people and communities.

There are key criteria that can be used to judge whether a material is sustainable or not:

- What products are made of?
- What is the manufacturing process?
- Where they have come from
- Are they replenishable?
- Who has made them?
- What packaging is used and how this is disposed?
- How they are transported and distributed?
- How they are eventually disposed of?

Signed  MD Date: 05/01/2023

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